

DEC - 6 2011

GRAND HAVEN-SPRING LAKE SEWER AUTHORITY
MEETING MINUTES

A rescheduled regular meeting of the Grand Haven-Spring Lake Sewer Authority Board was held on August 24, 2011 at 8:30 A.M. in the City of Grand Haven Council Chambers at 519 Washington, Grand Haven, Michigan.

1. The meeting was called to order by Chairperson Cotton at 8:34 A.M..

2. Present:

Ryan Cotton, Chairperson	Village of Spring Lake
Patrick McGinnis, Vice-Chairperson (excused at 9a.m.)	City of Grand Haven
Bill Cargo, Treasurer	Grand Haven Township
Craig Bessinger	City of Ferrysburg
Gordon Gallagher	Spring Lake Township
Louis Draeger	Village of Spring Lake

Absent:

Ken Zarzecki	Ottawa County Road Commission
Jim Milas	Member-at-Large

Also Present:

John Stuparits	WWTP Superintendent
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3. Approval of the minutes of the May 18, 2011 Sewer Authority Board meeting.

Motion by Cargo, seconded by McGinnis, to approve the May 18, 2011 Sewer Authority Board meeting minutes. Motion passed unanimously.

4. Public Comment.

None.

5. Financial Report.

Stuparits reported that the quarterly financial report for the period ending June 30, 2011 was included in the packet. Stuparits reported that revenues for the year were at 87% and expenditures were 89%. Stuparits indicated that the expenditure total did not include capital items that are funded in the operating budget and that the total expenditures for the year were closer to 96%. The numbers provided were unaudited. Final totals will be included in the audit.

6. Superintendent's Report.

Stuparits reported that the last several weeks have been extremely challenging. The plant has experienced several major breakdowns including a surge valve failure at Spring Lake pump station and several final clarifier failures. Stuparits recommended that a manual valve be installed next to the surge valve at the Spring Lake pump station for increased operational flexibility in case of future failures. Stuparits indicated that the cost of a valve was \$4,200 and would be paid for by the north bank communities. Since this was considered a capital purchase Stuparits indicated that contractual agreements would dictate cost allocations to the communities. Gallagher indicated that the earlier contracts did not fairly represent current contributions to the pump station and indicated that it would be more appropriate to allocate cost to the units based on flow contributions for the month in which the valve was installed.

Motion by Cargo, seconded by Draeger, to approve the purchase of a valve to be installed next to the surge valve at a cost of \$4,200, to allocate the cost to the Village of Spring Lake, Spring Lake Township and the City of Ferrysburg based on flow contributions for the month the valve was installed and to amend the current fiscal year budget to reflect an increase of \$4,200. Motion passed unanimously.

Gallagher also requested that cost allocations for capital improvements to the Spring Lake pump station be discussed at the next annual Spring Lake pump station force main meeting. Stuparits reported that the monthly commodity charge to fund the replacement of the Spring Lake pump station force main started this past July. Stuparits also reported that a final agreement between the EPA and the Sewer Authority regarding the Risk Management Program should be ready for approval at the November Sewer Authority meeting.

7. General Business.

A. Discussion Regarding Proposed Limits for National Pollutant Discharge Elimination System Permit.

Stuparits indicated a copy of the proposed effluent limits and the supporting documentation for the new limits was included in the packet. A proposal from Tetra Tech to review current operations and loading characteristics, identify process deficiencies, evaluate alternatives and prepare recommendations to achieve compliance with the proposed limits for a cost of \$20,000 was discussed. Stuparits indicated that the recommendations would be presented at the November Sewer Authority meeting. Stuparits also indicated that this item would be added to the list of capital improvements that the Sewer Authority Board will need to consider. Stuparits will prioritize this list and be prepared to discuss at the November Board meeting.

Motion by Gallagher, seconded by Cargo, to approve the proposal from Tetra Tech for the amount of \$20,000, fund the proposal from the Plant Modification Fund and authorize an amendment to the current fiscal year budget. Motion passed unanimously.

8. Board Member Comments.

Cotton thanked Stuparits and Environmental Compliance Supervisor Dave Krohn for their diligence in responding to several requests to assist in the coordination of public works projects throughout the village needing groundwater treatment.

9. Announcement of next Sewer Authority meeting: The next meeting will be held on November 16, 2011.

10. Adjournment.

The meeting was adjourned at 9:32 A.M..

Respectfully Submitted,


John Stuparits, Acting Secretary