



# 911

Grand Haven Public Safety  
Ottawa County Central Dispatch Authority  
525 Washington Ave  
Grand Haven, MI 49417  
Phone (616) 842-3460 Fax (616) 847-6050

### BUSINESS EMERGENCY NOTIFICATION FORM

Business Name: \_\_\_\_\_ Business Type: \_\_\_\_\_  
Address: \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_  
Business Phone: \_\_\_\_\_ After hours Business Phone#: \_\_\_\_\_ Fax#: \_\_\_\_\_  
Alarm Company: \_\_\_\_\_ Alarm company Phone#: \_\_\_\_\_  
Business Owner: \_\_\_\_\_ Address \_\_\_\_\_ Phone#: \_\_\_\_\_  
Key or Lock / Know Box Location (If applicable): \_\_\_\_\_ Key current? \_\_\_\_\_

Please list at least three people with your company who are in possession of a key, and are able to respond to the business in an emergency situation:

	Name	Home Phone	Cell Phone
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

Remarks (list any additional information or hazards to police or fire personnel:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please fax to the Grand Haven Department of Public Safety (616) 847-6050

Or

Email to the Fire Marshal at [jpaulson@grandhaven.org](mailto:jpaulson@grandhaven.org)

*Please update this form with Grand Haven DPS as your information or contacts change*