

PARKING APPEALS

Please follow the following procedures if you wish to contest a parking ticket issued to you by a member of the Grand Haven Department of Public Safety:

❖ Option 1

- Contact the Public Safety Department at (616) 842-3460 during regular business hours Monday through Friday, 8:00 A.M.-5:00 P.M.
 - Ask to speak with the Officer that issued the ticket (The Clerk will need the issuing officers badge/ID number).
 - He or she may not currently be working so ask to leave a voice mail message for that officer to contact you to discuss the ticket.

❖ Option 2

- Mail or bring your parking ticket to the Grand Haven District Court, 414 Washington Avenue, Grand Haven, MI 49417
 - Include a letter indicating your desire to contest the ticket.
 - You will need to request either a formal or informal hearing.
 - ◆ A formal hearing will be heard by the District Court Judge (Contact the Court for further details at (616) 846-8280).
 - ◆ An informal hearing will be heard by a District Court Magistrate (Contact the Court for further details at (616) 846-8280).
 - ◆
 - The District Court will schedule a hearing for you.